



## Bayford (C of E) Primary School and Nurser

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19<sup>th</sup> February 2018

Dear Parents,

With our performance in the Royal Albert Hall Gala rapidly approaching, this letter is to give you the information you need for the day.

Arrival: Children need to be dropped off at the Albert Hall at 3.45pm on Sunday 11<sup>th</sup> March. There will be over 1000 children arriving around the same time so it is vital that you find myself, Mr Preston and Miss Rosario, who will be registering the children near to our entrance door when they arrive. We will not know which door we will be entering and leaving from until nearer the time, so I will send a text out with that information once we have it.

Concert Dress: All children should wear their gala T-shirt (which will be given out once we have them), black skirt or black (or dark) trousers, dark socks and plain black shoes. Chn must not wear trainers or white socks. There are no changing facilities in the Albert Hall so children must arrive in their concert dress. Everything they have will need to be stored under their seat during the concert, so please keep additional clothing to a minimum.

Tea: Children will need to bring a packed tea with them which will be eaten before the performance, after our rehearsal. All food and drink should be in disposable containers so no tea items will be under the seats during our performance.

Photographs and DVD: Photographs and video will be taken of the children and will be available for parents to buy. No unofficial photography is allowed during the performance.

Programmes: A programme will be available to purchase on the day. Your child's name will appear in the programme alongside our school name.

Departure: Parents will need to meet their children outside the Albert Hall after the performance (due to finish at 9pm). Schools will be released directly from their seats one school at a time to avoid congestion. You must collect your children from a coloured zone which will be well signed at the Albert Hall (details of our collection zone will be texted to you when we have it). The zone will be well away from the doors to avoid congestion and an RAH steward will guide us to the correct zone to meet you.

As your child is likely to be going to bed much later than usual on a Sunday evening, if you would like them to have a lie in on Monday, you may bring them in to school at 10am.

If you have any queries about any of these details, please don't hesitate to ask me.

Yours sincerely

*Malcom Foster*