



Bayford (C of E) Primary School and Nursery

Ashdene Road, Bayford, Nr. Hertford, Herts., SG13 8PX

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Headteacher
Mr J Preston

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26th September 2017

Dear Parents,

Parent Consultation Evenings

We will be holding parent consultations on two evenings, **Tuesday 17th October from 3:30pm to 6:00pm** and **Wednesday 18th October from 5:00pm to 8:00pm**. Each appointment will last approximately ten minutes.

This will give parents and teachers the opportunity to meet, discuss how the children have settled into school, and also how we can best support them in their learning throughout the year.

Please indicate your preferred date and time and return this slip to the school by **Wednesday 4th October** so that we can arrange a timetable and confirm your appointment. If we do not receive your slip by that date then we will assume that you have not got a preference and will allocate a time for you.

Yours sincerely,

Mr J Preston, Headteacher

Parent Consultation Evenings

Child _____

Class _____

I would like an appointment to discuss my child on:

Tuesday 17th October from 3:30pm to 6:00pm

Preferred time _____

Wednesday 18th October from 5:00pm to 8:00pm

Preferred time _____

I have other children in Class _____

Signed: _____

Date _____